



**Gila County Provisional Community College District
Governing Board Meeting/Retreat
In-Person/Electronic (Zoom) Meeting
Saturday, April 6, 2024
** APPROVED ****

1. The meeting was called to order by President Brocker at 10:15 a.m.

Board Roll Call – Vice President – Treasurer Shipley – present; Secretary Cockrell - present; Member Knauss – present; Member Nye– present; President Brocker - present. All Board members were present.

Also Present: Janice Lawhorn, GCPCCD Interim President (Joined on Zoom); Erin McCord, GCPCCD Administrative Assistant.

President Brocker asked Member Nye to introduce himself. Member Nye indicated he was a longtime business owner in town and had been involved in planning and zoning with the county. He stated that the county, students, and businesses deserve a college and that is why he joined the Board.

2. Call to the Public – Waived by President Brocker

Pursuant to A.R.S. 38-431.01 (H), this is an opportunity for the public to comment on any issue within the jurisdiction of the Gila County Community College Provisional District Governing Board. The Board President may determine reasonable time, space, and manner limitations. At the conclusion of an open call to the public, individual members of the Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board will not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

No one approached the Board.

3. Action Items

A. GCPCCD Vision/Mission Statement – Proposed Revision – President Brocker

President Brocker presented the old Vision and Mission Statements from the GCC website. The Board conversations revolved around changes, corrections and additions to the Vision and Mission Statements proposed revisions.

- Approved Vision Statement: Always looking toward the future, Gila Community College sees itself as...the pride of the community, the first choice for post-secondary education, the first choice for vocational training and job skills enhancement, the provider of enrichment programs for all ages. Gila Community College sees itself as the “hub for lifelong learning...valuing diversity and cultural differences, imagining nothing as impossible, holding itself to the highest ethical standards, through devoted faculty and staff who take pride in their work and share this vision. Gila Community College is an organization constantly creating the future.
- Approved Mission Statement: Gila Community College is an exemplary provider of post-secondary education incorporating academic coursework, career development, technical training skills and life enrichment programs. As an organization focused on lifelong learning and student success
GCC:

- Offers high-quality affordable and student centric educational opportunities through in person, distance education and e-learning environments.
- Embraces a culture that espouses diversity, respect, and continuous quality improvement in all interactions and transactions.
- Partners with stakeholders to
 - 1) respond to their evolving needs, and
 - 2) contribute to the viability, stability, and economic betterment of its communities. (delete bullets but leave numbers).

Motion made by Member Nye seconded by Member Knauss to approve the GCPCCD Vision/Mission Statement – Proposed Revision.

Call for the question: In favor – 5; Opposed – 0; Abstained – 0. **Motion carries to approve.**

The Board took a break for lunch at 11:25 a.m. and resumed the meeting at 11:51 a.m.

B. GCPCCD Strategic Plan – Proposed Revisions – President Brocker

President Brocker presented a SWOT analysis, Critical Success Factors, and the Strategic Plan PowerPoint. The Board discussed changes to the proposed revisions regarding the following GCC Objectives/Goals:

- Accreditation Strategy
- Legislative Strategy
- Funding Strategy
- Workforce Development Strategy
- Communication Strategy
- Organization Infrastructure Development
- Success Factors: What Does Success Look Like?

Motion made by Secretary Cockrell seconded by Treasurer Shipley to approve GCPCCD Strategic Plan-Proposed Revisions.

Call for the question: In favor – 5; Opposed – 0; Abstained – 0. **Motion carries to approve.**

C. GCPCCD Governing Board Bylaws – Proposed – President Brocker

- President Brocker presented the Governing Board Bylaws. The conversation revolved around discussing the following: Organization, Authority and Location, Composition of the Board, Meetings of the Board, Meeting Procedures, Minutes of Meetings of the Board, Committees and Subcommittees, Board Officers and their duties, governance and management, Code of Ethics for Members of the Board, and Amendments.
- President Brocker asked for a motion with the potential modification of the bylaws, accepting the document unless amended as follows:
 - Article III Section 2: Does it have to be three members or can it only be two?
 - Article IV Section 5: Change that the Board may move into executive session for any eligible purpose as listed on a properly noticed and posted agenda.

Motion made by Member Nye seconded by Treasurer Shipley to approve GCPCCD Governing Board Bylaws – Proposed.

Call for the question: In favor –5; Opposed – 0; Abstained – 0. **Motion carries to approve.**

D. Open Position – Board Vice-President – President Brocker

President Brocker listed the current names and titles of the Board members. She asked if someone wanted to make a motion to nominate someone for the position of Vice-President. Member Knauss made the motion to nominate Member Nye as Vice President, Secretary Cockrell seconded the motion, and Mickie Nye accepted the nomination.

Motion made by Member Knauss seconded by Treasurer Shipley, to approve the Open Position – Board Vice-President to Member Nye.

Call for the question: In favor – 5; Opposed – 0; Abstained – 0. **Motion carries to approve.**

E. Revised Board Committees and Chair Designations

President Brocker presented revised Board Committees and Chair Designations to the Board for discussion and action. The conversations revolved around any changes, additions or corrections to the Board Committees and Chair Designations revisions.

Motion made by Secretary Cockrell seconded by Member Knauss, to table Revised Board Committees and Chair Designations until the committee responsibilities can be reviewed more closely.

Call for the question: In favor – 5; Opposed – 0; Abstained – 0. **Motion carries to approve.**

4. Discussion Items

A. Open Meeting Law

President Brocker shared the Open Meeting Law presentation Attorney Anthony Contente-Cuomo had put together.

B. Educational Partner/Legislation – Member Shipley did not have a report for this meeting.

President Brocker presented an Educational Partner/Legislation PowerPoint slide to the Board. To meet both state law and accreditation requirements, and to provide ongoing educational services in Gila County, The GCPCCD Governing Board must contract with another college in Arizona for the following academic services until they are accredited:

- Institutional and professional (as appropriate) accreditation.
- Credentialing and oversight of academic personnel.
- Learning resources.
- Student support services.

C. Accreditation – Eligibility Application

Due to time constraints, President Brocker will report at the next meeting.

D. College Infrastructure

Due to time constraints, Interim President Lawhorn will report at the next meeting.

E. Board Communication Plan

Due to time constraints, Interim President Lawhorn will report at the next meeting.

F. Preparation for 4/30 Presentation to BOS

President Brocker indicated that everyone needs to be there if possible. Shawn Wakefield has not responded and Member Knauss probably won't be there. Both Lauri Avila and Mary Springer will be there to talk about what they have accomplished. President Brocker advised the BOS needs to hear from people other than herself and Interim-President Lawhorn. The ACCJC eligibility application will be submitted in the next few weeks. President Brocker said she will present a 3-year budget plan: what was spent last year, what we are spending this year, and what will be spent next year. Because

the funds are part of an IGA with another state entity, the money we receive from the county doesn't fall under the expenditure limit. That limit is a serious concern with EAC reducing the online FTSE and increasing our expenses.

5. **General Information and Recommendations for Future Meeting Agenda Items**

- A. The next Regular Governing Board Meeting is scheduled for **Wednesday, April 10th, 2024, at 9:00 a.m.**
- B. Other Questions/Concerns/Announcements

6. **Adjournment – The meeting was adjourned at 2:19 p.m. by motion of Secretary Cockrell seconded by Member Nye.**

Respectfully submitted,

Janice Lawhorn

Janice Lawhorn, Ph.D.
 Interim President, Gila County Provisional
 Community College District

Attest:

Jan Brocker

President Jan Brocker
 GCPCCD Governing Board President

Attest:

Connie Cockrell

Secretary Connie Cockrell
 GCPCCD Governing Board Secretary